

TO: Colonel Garrison
FROM: Lt. Doug Mollenhauer
DATE: January 23, 2001
RE: Staffing Requirements

As per your request for 27 FTE's we have calculated the following figures for Post 16's minimum staffing requirements. Our minimum requirements are four officers per shift. This would include two Capitol Complex officers and two Terrace Hill officers. We are to provide coverage at Terrace Hill and the Capitol Complex twenty-four hours a day. We currently have 3 shifts that include the day, night and midnight shift. Take three shifts x 4 officers = 12 shifts per duty day x 365 days = 4,380 shifts per year. With 27 FTE's x 210 duty days per year = 5,670 total shifts from FTE's.

Based on last years total hours of:

Vacation	2000.5	
Holiday	880.0	
Sick leave	1129.5	
Comp time	<u>839.5</u>	
Total	4849.5	divided by 8 = 606 shifts

Total shifts from FTE's = 5670
Shifts - 606
Total = 5064 remaining shifts
- 4380 minimum staffing requirements
684 shifts remaining

684 shifts divided by 365 days = 1.87 shifts per day over minimum staffing requirements
divided by 3 shifts = .62, less than 1 officer per shift per day.

DM:vs

IOWA STATE PATROL POST 16

2001 Date		1/19	1/20	1/21	1/22	1/23	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31	2/1	
NAME	BADGE	F	S	SU	M	T	W	TH	F	S	SU	M	T	W	TH	BADGE
2330-0730																
Lambert	520	1	O	O	1	2	4	1	1	O	O	1	4	1	1	520
Dalton	509	O	O	1	4	1	1	4	O	O	1	2	1	4	4	509
Vacant		x	O	O	x	x	x	x	x	O	O	x	x	x	x	
Guill	498	4	1	O	O	4	1	2	1	4	O	O	2	1	1	498
Vacant		x	x	x	O	O	x	x	x	x	x	O	O	x	x	
White	529	1	1	4	2	O	O	1	4	1	4	1	O	O	2	529
Vacant		x	x	x	x	x	O	O	x	x	x	x	x	O	O	
Kinser	425	O	4	1	1	1	2	O	O	1	1	4	1	2	O	425

F S su M T w TH F S su M T w TH

0730-1530

DeVault	360	O	O	2	1	CC	CC	1	O	O	3	1	CC	CC	1	360
McLaren	525	CC	ML	ML	CC	CC	O	O	1	2	4	CC	CC	O	O	525
Overton	180	O	O	1	CC	CC	1	CC	O	O	1	CC	CC	1	CC	180
Fosse	381	CC	O	O	1	CC	CC	1	CC	O	O	1	CC	CC	CC	381
Farley	513	1	1	O	O	1	CC	CC	1	1	O	O	1	CC	CC	513
Underwood	527	CC	1	5	CC	O	O	CC	CC	4	5	CC	O	O	CC	527
Stilwill	336	1	2	4	CC	1	O	O	CC	1	2	CC	1	O	O	336
Taylor	526	O	4	3	CC	CC	CC	O	O	3	6	CC	CC	CC	O	526
Vanderwiel	528	O	O	1	CC	CC	1	CC	O	O	1	CC	CC	1	1	528

F S su M T w TH F S su M T W TH

1530-2330

Dolf	361	4	1	O	O	1	2	4	1	3	O	O	1	2	3	361
Sitzman	223	O	O	1	4	2	3	1	O	O	1	2	3	4	1	223
Clifton	508	DPS	O	O	DPS	DPS	DPS	DPS	DPS	O	O	DPS	DPS	DPS	DPS	508
Borst	358	1	4	O	O	1	1	2	4	1	O	O	1	3	4	358
Garrison	436	2	1	4	O	O	1	3	2	4	1	O	O	1	2	436
Drake	365	V	V	V	V	O	O	1	3	5	4	1	O	5	1	365
Hesse	499	1	2	1	1	4	O	O	1	2	3	4	2	O	O	499
Oliver	460	O	3	2	1	3	4	O	O	1	2	1	4	1	O	460

1	TH	2	Officer	4	Patrol	1	Officer	7	NHISB	1	Officer	*	Acting
2	Capitol	1	Officer	5	WB-OH	1	Officer	CC	Capitol	Complex	**	4-12	
3	Lucas	1	Officer	6	Hoover	1	Officer	C	Comp	Time	^	Overtime	
								D P S	Special	Assian	****	Act/OT	